

Proxy Access Application Form A

For children aged under 11 years



This form is specifically for children living at a different address to the parent/carer requesting access, or where the parent/carer is not a registered patient at Fireclay Health

Child's Details	
Name:	Date of Birth:
Address:	

Parent/Carer Details (Requesting proxy access to online services for the patient named above)		
<i>We need these details to be able to trace your existing online user account</i>		
Family Name:	Given Name:	
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> or	Male <input type="checkbox"/> Female <input type="checkbox"/> or	Date of Birth:
Address:		
Registered at: Fireclay Health <input type="checkbox"/> Other Practice <input type="checkbox"/>		
Email address:		
Consent to email registration details <input type="checkbox"/> (if registered at another practice)		
Relationship to child above: Mother <input type="checkbox"/> Father <input type="checkbox"/> Carer <input type="checkbox"/> Other family member <input type="checkbox"/>		

Signature of parent/carer:	Date:
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Proxy access will be given to:

- Book/cancel appointments
- Request repeat medication
- View the core medical record (medication & allergies)
- View immunisations information

If you are registered with us, access will be added to your existing Online Services account – you will be able to switch to child/cared for person's account via Linked Users (in drop-down menu under your name). If you are registered elsewhere, we will email you the registration document you need in order to link your account to our practice patient.

Please hand this form to reception – if your request is not actioned within 1 week then please contact us

Identity Verification: Practice use only (staff member to complete when giving registration details to patient)

<u>Identity verified by</u>	<u>Responsibility for child verified</u>
Staff Member Name:.....	Parent/Carer ID seen <input type="checkbox"/>
Signature:.....	Child's passport/birth certificate seen <input type="checkbox"/>